



**SSA #18 COMMISSION MINUTES – July 13th, 2022**  
*Virtual Meeting*

**Commissioners Present (6): Jim Ludwig (Chairperson), Allan O'Brien, Carlton Daniels, Dave Gassman, Kearby Kaiser, and Mike Raffety**

**Commissioners Absent (1): Elizabeth Fuld**

**SSP Attendees (2): Kevin Barbeau, Robert Morvay**

**Public Attendees (0): N/A**

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**1. Call to Order**

**NOTE: Chairperson Jim Ludwig called the July 13th SSA #18 Commission Meeting to order at 1:07 p.m.**

**NOTE: A quorum of SSA Commissioners was present.**

**2. Public Comment Period**

There was no public comment.

**3. Approval of Meeting Minutes**

**NOTE: Mike Raffety MOVED TO APPROVE the April 13th SSA #18 Commission Meeting Minutes. SECONDED by Carlton Daniels. All in Favor. The motion PASSED.**

**4. Northalsted Update**

Kevin Barbeau reported that Pride Fest was successful, with strong attendance, good weather, and solid planning by NBA. Mike Raffety requested that the NBA provide an attendance estimate compared to previous years. Kevin shared that the festival was essentially at maximum capacity at one point, and that the south gate was shut down temporarily. Kevin shared that there were reported incidents of theft and that the NBA was sharing safety tips from the stages. Jim Ludwig requested that NBA share any complaints the ward offices may have received. Kevin shared that Pride Fest added advocacy speeches to its stages and also hosted a youth-exclusive Youth Pride area for the first time. Dave Gassman suggested adding more signage explaining how attendees' gate donations support neighborhood programs. Dave also suggested adding metal detection wands. Kevin shared that the festivals do utilize bag checks and pat downs, but a metal detection system would likely cause longer lines and potential traffic obstructions.

**NOTE: Kearby Kaiser joined the meeting at 1:21 pm.**

**NOTE: Dave Gassman MOVED TO APPROVE SSA's formal request to NBA for disclosure of festival financials. Allan O'Brien SECONDED. All in favor. The motion PASSED.**

### **5. SSA Program Update**

Tax Collection Update - Kevin Barbeau reported that the Cook County tax collection issue is not yet resolved, and that DPD is actively assessing the current and potential future impact on SSA workplans and budgets. Kevin shared that he estimates SSA #18 will fall ~\$160,000 short of its projected 2022 spend if the collection issue is not resolved. Kevin noted that this will require a reduction of SSA expenses or asking the NBA to front-fund a portion of SSA expenses, dependent on post-Market Days financials. Dave Gassman shared that some contractors may be willing to delay payments into early-2023. Jim Ludwig suggests contacting both the current and former Cook County Commissioner on this matter..

Q2 Report - Robert Morvay presented the SSA #18 2022 Q2 Quarterly Report.

**NOTE: Mike Raffety MOVED TO APPROVE the SSA #18's 2022 Q2 Quarterly Report. Dave Gassman SECONDED. All in favor. The motion PASSED.**

SSA Reconstitution - Robert Morvay presented a draft RFP for 2024 SSA Reconstitution services. Kearby Kaiser suggested setting the response due date as two weeks prior to the December SSA meeting. Kevin recommended that SSA Commissioners participate in respondent interviews. Mike Raffety suggested that the RFP note that SSA is not expanding its boundaries.

2023 SSA #18 Services, Budget and Sole Service Provider - Kevin reported that the only major difference from prior year is the inclusion of a line item for the Reconstitution Services. Mike Raffety asked if it would hurt to push closer to the maximum levy. Kevin said the increase in funds collected would be negligible and recommends the currently proposed levy amount. Kevin shared that he and Robert will be reviewing the 2023 Workplan and Budget with Ald. Tunney and Ald. Cappleman prior to the 2023 budget's workplan as required by DPD, so today's vote should note that they may request additional changes.

**NOTE: Dave Gassman MOVED TO APPROVE the Northalsted Business Alliance as Sole Service Provider for SSA #18 in 2023. Mike Raffety SECONDED. All in favor. The motion PASSED.**

**NOTE: Dave Gassman MOVED TO APPROVE SSA #18's 2023 Services as presented in the 2023 Workplan and Budget, pending aldermanic review . Mike Raffety SECONDED. All in favor. The motion PASSED.**

**NOTE: Allan O'Brien MOVED to APPROVE SSA #18's 2023 Budget as presented in the 2023 Workplan and Budget, pending aldermanic review. Dave Gassman SECONDED. All in favor. The motion PASSED.**

2022 Budget Adjustments - Robert reported on recommended 2022 budget modifications, noting a necessary shift of funds into street improvement services due to increased or additional services. Kearby Kaiser and Carlton Daniels asked that commission meeting information be sent out earlier if possible and to better convey how meeting files are organized and accessed. Robert shared that all meeting materials were shared and accessible but will provide more specific instructions going forward. Kearby recommended replacing Google Drive with Microsoft Office as the primary file hosting service. Mike Raffety requested that the NBA prepare a Pressure Washing RFP for 2023.

**NOTE: Kearby Kaiser MOVED TO APPROVE the 2022 budget modifications. Mike Raffety SECONDED. All in favor. The motion PASSED.**

## **6. Rebates**

Robert presented Amore Sushi's Facade Rebate application.

**NOTE: Kearby Kaiser MOVED TO APPROVE Amore Sushi's Facade Rebate application. Mike Raffety SECONDED. All in favor. The motion PASSED.**

## **7. New/Old Business**

Robert Morvay shared that there are still vacant commissioner positions for SSA #18. Jim Ludwig requested that the NBA's Membership Committee consider and recommend potential commissioners from within the SSA #18 footprint.

Kearby Kaiser requested that Robert perform an assessment to identify any deficient facades and reach out directly to those businesses/property owners with information on the Facade Rebate program.

Kevin Barbeau reported that the NBA is working with Howard Brown and the Department of Public Health to secure and distribute monkeypox vaccinations within the community.

Allan O'Brien requested an update on NBA's 2022 security services. Kevin shared that the NBA continues to work with the security contractor to improve and enhance their services. Allan suggested keeping security on the street for an hour after all businesses close. Allan requested that SSA be involved with security service discussions and reviews. Kearby Kaiser recommended utilizing a GroupMe chat (or similar) for Northalsted businesses to actively communicate. Mike recommended reimplementing a past program wherein members of the community walked the neighborhood with 19th District officers. Dave Gassman recommended the SSA meet with the 19th District Commander to discuss recent crime activity..

## **8. Adjournment**

**NOTE: Dave Gassman MOVED TO ADJOURN the July 13th, 2022 SSA #18 Commission meeting. Carlton Daniels SECONDED. All in favor. The motion PASSED.**

**NOTE: The July 13th, 2022 SSA #18 Commission Meeting adjourned at 2:54 p.m.**

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The next scheduled SSA #18 Commission meeting will be held on **Wednesday, September 14th, 1:00pm** at Center on Halsted (3656 N. Halsted, Chicago, IL 60657).